

**REGULAR MEETING  
OF BOARD OF EDUCATION**

**AGENDA**

**July 10, 2013**

The Board of Education will meet in Open Session at 6:00 p.m. in the Boardroom at the District Office, 15110 California Avenue, Paramount, California. Closed Session may be conducted in accordance with applicable sections of California law.

In compliance with the American with Disabilities Act, those requiring special assistance to access the Board meeting room, to access written documents being discussed at the Board meeting, or to otherwise participate at Board meetings, please contact the Superintendent's Office at 562-602-6011. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements.

Call to Order \_\_\_\_\_

Pledge of Allegiance                      Ranita Browning, Director-Fiscal Services

Roll Call                                      Vivian Hansen                      Linda Garcia  
   Sonya Cuellar                      Tony Peña  
   Alicia Anderson

Approve Agenda                              Approve the Regular Meeting agenda of July 10, 2013.  
July 10, 2013                                      Motion\_\_\_\_\_ Second\_\_\_\_\_ Vote\_\_\_\_\_

Regular Minutes                              Approve the minutes of the Regular Meeting held on                      1  
June 24, 2013                                      June 24, 2013.  
    Motion\_\_\_\_\_ Second\_\_\_\_\_ Vote\_\_\_\_\_

**REPORTS**

1. Employee Representatives' Reports – Reports on contractual issues and/or items of interest to bargaining unit members.

2. Board Members' Reports – Reports on visits to schools, conferences attended or scheduled meetings.

**BOARD MEETING  
CALENDAR**

Any additions to or changes in the regular meeting and/or special meeting calendar will be discussed.

Motion\_\_\_\_\_ Second\_\_\_\_\_ Vote\_\_\_\_\_

**HEARING SECTION**

Persons wishing to address the Board should fill out a card located on the table by the door and submit the completed card to the secretary. Speakers will be called in sequence during the Hearing Section which is limited to one hour and each speaker to one presentation of three minutes unless the Board wishes to waive the time limit. Those who have a group concern are encouraged to select a spokesperson to address the Board.

Persons wishing to address the Board on a specific agenda item at the time the item is under discussion are limited to three minutes each and will be called to speak following the staff comments and prior to the Board's discussion and taking action.

**CONSENT ITEMS**

These items are considered routine and may be enacted by a single motion. Any items needing discussion may be moved to the appropriate section of the agenda upon the request of any member of the Board:

Motion\_\_\_\_\_ Second\_\_\_\_\_ Vote\_\_\_\_\_

**Human Resources**

2.1-C  
Personnel Report  
13-01

Staff Recommendation: Accept Personnel Report 13-01 as submitted. The report includes details, assignments, terminations, and employment of personnel. Certain assignments listed in this report may be contingent upon allocation of funding in the 2013-14 State Budget Act and related legislation.

11

**Educational Services**

3.1-C  
Consultant and  
Contract Services

Staff Recommendation: Approve the consultant and contract services request authorizing contracts with consultants or independent contractors who provide specialized services, as submitted.

23

**Business Services**

4.1-C Purchase Order Report 13-01	<u>Staff Recommendation:</u> Approve Purchase Order Report 13-01 authorizing the purchase of supplies, equipment, and services for the District.	25
4.2-C Purchase Order Report 13-02	<u>Staff Recommendation:</u> Approve Purchase Order Report 13-02 authorizing the purchase of supplies, equipment, and services for the District.	28
4.3-C Purchase Order Report 13-03	<u>Staff Recommendation:</u> Approve Purchase Order Report 13-03 authorizing the purchase of supplies, equipment, and services for the District.	39
4.4-C Warrants for the Month of June 2013	<u>Staff Recommendation:</u> Approve warrants for all funds through June with a total of \$10,392,294.12.	41
4.5-C Donations	<u>Staff Recommendation:</u> Accept the donations as presented on behalf of the District with any bequests or gifts of money or property for a purpose deemed to be suitable by the District.	43
4.6-C Consultant Services	<u>Staff Recommendation:</u> Approve the Consultant Services request authorizing contracts with consultants or independent contractors who provide specialized services.	45

**ACTION ITEMS**

These items are presented for action at this time. Some may have been reviewed by the Board at a previous meeting under the Conference items section of the agenda.

**General Services**

1.1-A Resolution 13-01 2013-14 Board Memberships	<u>Staff Recommendation:</u> Adopt Resolution 13-01 authorizing memberships in associations and organizations for the Board of Education members for the 2013-14 school year.  Motion _____ Second _____ Vote _____	47
1.2-A 2013-14 Compensation for Board of Education Members	<u>Staff Recommendation:</u> Approve compensation per Education Code Section 25120 for the Board of Education members for 2013-14.  Motion _____ Second _____ Vote _____	49

1.3-A  
Resolution 13-02,  
Board Member  
Compensation for  
Absence Due to Illness

Staff Recommendation: Adopt Resolution 13-02 authorizing the compensation of a Board of Education member for a maximum of two Board meetings per calendar year when the member cannot attend the meetings due to illness.

50

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

1.4-A  
Appointment of  
Superintendent and  
Approval of  
Superintendent  
Employment  
Agreement

Staff Recommendation: Approve the appointment and contract with Herman M. Mendez as Superintendent of Schools, effective July 15, 2013, in accordance with the provision of the contract.

52

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**Human Resources**

2.1-A  
Increase in Hours for  
11 Nutrition Service  
Worker Positions

Staff Recommendation: Approve an increase in work hours to 11 Nutrition Service Worker positions from 2.75, 3.0, and 3.5 hours per day, to 3.75 hours per day.

63

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**Educational Services**

3.1-A  
Resolution 13-03, Child  
Development Center  
Contract for the  
California State  
Preschool Program,  
2013-14

Staff Recommendation: Adopt Resolution 13-03, California State Preschool Contract for full and part-day Preschool, for childcare services provided at the Mokler, Wirtz (Jackson), Gaines, Collins and Keppel sites for the 2013-14 school year.

65

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**Business Services**

4.1-A  
Resolution 13-04,  
Annual Delegation of  
Administrative Authority  
to Process Routine  
Budget Revisions,  
Adjustments, and  
Transfers

Staff Recommendation: Adopt Resolution 13-04, authorizing the Los Angeles County Superintendent of Schools to process routine budget revisions, adjustments, and transfers.

67

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

4.2-A  
Resolution 13-05,  
Temporary Interfund  
Borrowing

Staff Recommendation: Adopt Resolution 13-05, allowing for temporary borrowing between any of the District's operating funds, as needed, during the 2013-14 fiscal year.

70

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

4.3-A Resolution 13-06, Temporary Transfers from the School Pools Fund Maintained by the Los Angeles County Treasurer	<u>Staff Recommendation:</u> Adopt Resolution 13-06, allowing temporary transfers from the School Pools Fund maintained by the Los Angeles County Treasurer, as needed, during the 2013-14 fiscal year.  Motion _____ Second _____ Vote _____	72
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**INFORMATION ITEMS**

These items are intended to keep the Board informed on various District business matters that do not require formal action by the Board.

**Educational Services**

3.1-I Williams Settlement Quarterly Uniform Complaint Summary	Submitted for the Board's information is the required Williams Settlement Quarterly Uniform Complaint Summary for the fourth quarter April 1 – June 30, 2013.	75
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3.2-I Beginning and Ending Times for Schools	Submitted for the Board's information are the beginning and ending times for all District Schools for the 2013-14 school year are proposed as presented.	77
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**Business Services**

4.1-I Revised Schedule of Fees 2013-14 – <u>Use of Facilities</u>	Staff will present an updated Schedule of Fees for 2013- 14, conforming to changes in the Consumer Price Index.	79
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**ANNOUNCEMENTS**

Next Regular Meeting Wednesday, August 14, 2013,  
6:00 p.m. Boardroom of the District Office.

Staff/Employee Comment Per Government Code 54957	Prior to Closed Session, as necessary, staff/employee comments are taken per Government Code 54957.
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**CLOSED SESSION**

Time \_\_\_\_\_

**CLOSED SESSION AGENDA**

July 10, 2013

1. Conference with Real Property Negotiator
  - a. Agency Designated Representatives: Michael  
Conroy re: Lakewood School Property  
3701 Michelson Street, Lakewood, CA 90712  
(Gov. Code 54954.5(b))

2. Liability Claims
3. Public Employee Appointment
4. Public Employment
5. Public Employee Performance/Evaluation
6. Public Employee Discipline/Dismissal/Release
  - a. Employee #7818
7. Public Employee Resignation/Retirement
8. Conference with Labor Negotiator
9. Conference with Legal Counsel-Existing Litigation
10. Conference with Legal Counsel-Anticipated Litigation
11. Student Discipline
12. Governance Team Items

**OPEN SESSION**

Time \_\_\_\_\_

**ADJOURNMENT**

Time \_\_\_\_\_

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_